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TOWN OF NEW WINDSOR
211 High Street - P. O. Box 609
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Council Work Session Minutes
June 20, 2016

Present: Council members – Sandee Custen, Ed Smith, Ed Palsgrove, Vice-President of Council and Kimberlee Schultz. (Councilmember Hoffman and Mayor Roop were not in attendance.) Also present, Town Manager, Frank Schaeffer and Town Clerk, Donna Alban. There were 4 others in attendance.

Call to Order: Work Session– Call to order at 7:00 P.M. by Vice-President, Palsgrove.

Approval of May 16, 2016 minutes: A Motion by Councilmember Smith, 2nd and approved 4-0.

New Windsor Middle School Update: Elisabeth Galadia, a parent from Union Bridge spoke to the Council stating the action that is being taken to keep the school from closing. An attorney was retained and the attorney fees until recently have been covered by her and her husband. She made a request to the Council as to whether the Town would consider contributing funds to keep the campaign going. Vice President Palsgrove stated the matter would be scheduled for discussion at a later meeting.

Pickle Ball Courts: Roy Libdan of TryVent and 2 pickle ball players, Ruth Lampert and Bob Eney presented a power point presentation and spoke requesting the Town consider putting a pickle ball court at the existing tennis court location. After a short discussion, **a Motion by Councilmember Smith and 2nd to have the Town supply the labor and paint for the project, it was approved 4-0.**

Town Manager:

New Mower Purchase Approval: Background: The FY 2017 budget includes \$11,000.00 for the purchase of a new mower to replace two ten plus year old mowers. John Deere has a purchase agreement with Baltimore County Schools which provides a 24% discount on the list price of zero-turn mowers. The Town can piggy-back on that purchase agreement. The purchase price of a Z950R zero turn mower with 60 inch deck is \$9,928.64. The trade in value of the two old mowers is \$1,000.00 per mower. Leaving a net purchase price of \$7,928.64.

Recommendation: Purchase of the John Deere Z950R mower for \$9,928.64 less \$2,000.00 trade-in for a net price of \$7,928.64. **A Motion by Councilmember Smith to approve the purchase of the John Deere Z950R, 2nd by Councilmember Custen and approved 4-0.**

- **Wastewater Treatment Plant Performance Update:** Information presented by Manager Schaeffer regarding the Town's Discharge Permit with the State, effluent characteristics, Annual monitoring data and the Town's rating within the permit parameters. At the present data, the Town is in under the State guidelines, a very positive thing.
- **Streetscape Update:** Follow-up meeting was held with SHA Officials on June 8, 2016

- The State is unable to provide an extended payback period or accept donation of **cement** as offset for cost. The Town could act as the overall project administrator and SHA would be our partner.
- Design is now 95% complete
- GMB does not recommend downsizing the waterline.
- Town agreed to August deadline to make a decision for moving forward on the project.
- At the July Work Session, Charles Day, Local Gov't Infrastructure Financing program will speak about funding on the project.

A Motion to adjourn the Work session was made at 8:15 p.m. by Councilmember Smith; it was 2nd and approved 4-0.

Respectfully submitted,
Donna Alban, Clerk/Treasurer